

Child Protection Accountability Commission  
Training Committee  
**December 3, 2013**  
**DSCYF, Faulkland Road Room 198**

Meeting Minutes

In Attendance:

Jessica Begley	OCA
Bob Challenger	DSCYF
Diane Klecan	CAC
Rosie Morales	OCA
Ashlee Starratt	DSCYF
Andrea Wojcik	DSCYF

**I. Welcome and Introductions**

Rosie Morales opened the meeting and welcomed attendees.

**II. Approval of Minutes**

The September 10, 2013 meeting minutes were approved.

**III. Training Calendar**

There are no reported updates to the training calendar.

**IV. Workgroup Reports**

a. Cross Education

Jessica Begley reported that the CAN 101 training was held on October 29 – 30, 2013 at the Buena Vista Conference Center. Forty-eight professionals attended the two day training. Evaluation results were favorable, with 83% of attendees stating that the training met or exceeded their expectations.

To improve future trainings, the workgroup discussed changing the format of the panel presentation to make it more streamlined and effective. Some of the suggestions included presenting a case study, using time cards and having a moderator.

Ms. Begley also mentioned that the CAN 101 training was videotaped by students from Delcastle Technical High School. Footage is expected to be available for review in January. At that time the workgroup will give feedback on the edits before a final version is placed online.

#### b. Joint Conference

Rosie Morales reported that the Joint Conference dates need to be reassessed due to a scheduling conflict with Family Court. In the meantime, the workgroup is planning the budget, making a list of potential speakers, and seeking commitments for funding from participating agencies. Thus far, ten thousand dollars in CJA funds have been earmarked for the conference. Additional funding sources will be discussed at the January meeting. At that time the group will also decide if the conference will be one or two days.

#### c. MDT/ChildFirst™

Ms. Morales reported that ChildFirst™ was held Oct 14-18, 2013. This year a full class of 40 students participated in the week-long training, along with 3 observers. Overall the training was a success and student evaluations indicate that the information was well received.

The workgroup plans to hold the next session in October or November 2014. However, there are some concerns about the future of the ChildFirst™ program due to changes. Moving forward, the group will have to either use RATAC or shift to a new protocol to conduct the training. Further discussion with CornerHouse and NCPTC is needed before a final decision can be made.

Finally, Ms. Morales noted that every year the workgroup sends a multidisciplinary team to one or more professional conferences. In 2014, the group plans to send at least 5 team members to the When Words Matter Conference in Maryland (date TBD), and 2 team members to the National Symposium in Huntsville, AL. The group plans to use CJA funds to pay for both conferences.

#### d. Mandatory Reporting

Bob Challenger shared the online and onsite school training data. To date, 7,059 educators completed the online training and survey. The group is awaiting a report of real-time numbers from the Department of Education, which may increase the totals.

The overall rating of the training was very good. However, in reviewing the assessment data the workgroup noticed that nearly 30% of respondents were selecting an incorrect answer for question #1. The group decided to change the order of the answer choices to see if that makes a difference.

Moving forward, the group will revise the general training to make it more consistent with the school training, and also look into recruiting a bilingual trainer to assist with

the onsite presentations. Ultimately, the group would like to create a multimedia Mandatory Reporting training that can be used for all audiences.

e. Stewards of Children/Personal Safety Programs

Karen DeRasmo was not in attendance; therefore, no report was given.

e. CAN Best Practices Workgroup

Rosie Morales reported that the workgroup met on December 2, 2013. The group discussed current issues, and possible areas of improvement. The goal is to identify best practices statewide, and then revise the Memorandum of Understanding (MOU) based on the best practices so that the document outlines how each party is to respond to CAN cases. The group hopes to receive approval to start working on making changes to the MOU at the next Joint Commission Meeting.

After revisions to the MOU are complete, the group plans to host several trainings for law enforcement. The next meeting is in January.

**V. Mandatory Reporting Outreach Campaign**

Andrea Wojcik reported that the *See the Sign, Make the Call* message was successful and produced a record number of calls. However, at this time there are no available DSCYF funds to support further outreach campaign activities. Ms. Wojcik suggested the group think about other messages that need to be communicated to the public. Using this information, Ms. Wojcik will be able to provide guidance as to what direction the campaign should take and the best use of available funds.

The issue will be added to CPAC agenda in April for further discussion.

**VI. Next Steps**

- Forward DSCYF ChildFirst™ attendees list to Bob.
- Add Outreach Campaign to CPAC agenda in April.

**VII. 2014 Meeting Dates**

Monday, February, 17, 2014, 9:00a.m. – 11:00 a.m.